

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
MARCH 12, 2019**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 12<sup>th</sup> of March, 2019, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

**Present:**

Commissioner, Chairman:	Jeffrey Muller
Commissioner, Vice Chairman:	Mark Alger
Commissioner:	Vernard Anderson
Commissioner:	Robert Plaskov
Board of Trustees Liaison, Mayor:	William von Hagn
Commission Clerk / BEGWS Typist:	Samantha Voss
BEGWS Director of Municipal Utilities:	Erin Bonacci
BEGWS Assistant Director of Municipal Utilities:	Mitchell Alger
BEGWS Utility Service Worker/CSEA President:	Jason Causer

**Absent:**

Commissioner:	Keith Becken
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**Approval of February Regular Meeting Minutes:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the minutes of the Regular Meeting held February 12, 2019. All present were in favor and the motion was carried.

**Approval of February 14, 2019 Special Meeting Minutes:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the revised minutes of the Special Meeting held February 14, 2019. All present were in favor and the motion was carried.

**Approval of Revised January 8, 2019 Regular Meeting Minutes:**

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to approve the revised minutes of the Special Meeting held January 8, 2019. All present were in favor and the motion was carried.

**Approval of Revised January 25, 2019 Special Meeting Minutes:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the revised minutes of the Special Meeting held January 25, 2019. All present were in favor and the motion was carried.

**Approval of March 5, 2019 Special Meeting Minutes:**

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to approve, with corrections, minutes of the Special Meeting held March 5, 2019. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the abstract and payment of the March bills in the amount of \$1,114,226.34. All present were in favor and the motion was carried.

**Supervisors' Reports:**

Mark W. Hawk, BEGWS Electric Line Supervisor:  
Electric Line Department Report was received.

Steven Larsen, BEGWS Utility Service Supervisor:  
Utility Service Department Report was received.

Andrew Burdin, BEGWS Underground Lines and Mains Supervisor:  
Underground Lines and Mains Department Report was received.

Donald Tuscano, Camden Group, Village of Bath Wastewater Treatment Plant Chief Operator:  
Wastewater Treatment Plant Report was received.

Samantha Voss, BEGWS Typist (designated by Director of Municipal Utilities to prepare report):  
Accounting/Consumer Services Report was received.

**The following individuals joined the Regular Meeting at 4:51 p.m.**

- **Keith Becken**

**MEUA Engineering Workshop:**

Motion made by Commissioner Anderson, and seconded by Commissioner Alger, to approve the attendance to the MEUA Engineering Workshop on the 26<sup>th</sup> and 27<sup>th</sup> of March for a fee of \$1,200. All present were in favor and the motion was carried.

**Operations Qualification Program Update:**

Motion made by Commissioner Alger, and seconded by Commissioner Anderson, to retain Energy Worldnet to do an audit on our Operation Qualification program for a fee of \$3,500. All present were in favor and the motion was carried.

**Well #6 Emergency Work:**

Motion made by Commissioner Plaskov, and seconded by Commissioner Becken, to pay Moody's a fee not-to-exceed \$8,648 for the emergency repair work done on Well #6. All present were in favor and the motion was carried.

**The following individuals left the regular meeting at 5:41 p.m.**

- **Jason Causer**

**Well #6 Proposed Work:**

Motion made by Commissioner Alger, and seconded by Commissioner Plaskov, to retain Moody's for the emergency repair work needed on Well #6 for a fee not-to-exceed of \$17,200. All present were in favor and the motion was carried.

**Confined Space Training Refresher:**

Motion made by Commissioner Becken, and seconded by Commissioner Alger, to attend the Confined Space Training Refresher on the March 13, 2019 for an amount not-to-exceed \$1,055. All present were in favor and the motion was carried.

**Excavator Safety Seminar:**

Motion made by Commissioner Becken, and seconded by Commissioner Alger, to attend the Excavator Safety Seminar on March 14, 2019 for an amount not-to-exceed \$250. All present were in favor and the motion was carried.

**JJ Keller Online Management Tool:**

Motion made by Commissioner Alger, and seconded by Commissioner Becken, to renew the subscription of the JJ Keller Online Management Tool for an amount of \$995.00. All present were in favor and motion was carried.

**The following individuals left the regular meeting at 6:48 p.m.**

- **Samantha Voss**

**Adjourn Regular Meeting/Executive Session:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to enter into Executive Session at 6:48 p.m. for the purposes of: discussing matters leading to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation (Personnel). All present were in favor and the motion was carried.

**The following individuals returned to the Executive Session at 6:59 p.m.**

- **Samantha Voss**

**Return to Regular Meeting:**

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to return to the Regular Meeting at 7:04 p.m. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to adjourn the Regular Meeting at 7:05 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss  
Municipal Utility Commission Clerk

**NEXT REGULAR MEETING SCHEDULED FOR APRIL 9, 2019 @ 4:30 P.M.**