

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
FOR THE VILLAGE OF BATH
REGULAR MEETING
JANUARY 8, 2019**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 8th of January, 2019, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

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| Commissioner, Chairman: | Jeffrey Muller |
| Commissioner, Vice Chairman: | Mark Alger |
| Commissioner: | Vernard Anderson |
| Commissioner: | Keith Becken |
| Commissioner: | Robert Plaskov |
| Board of Trustees Liaison: | Jeannie Glass |
| Commission Clerk / BEGWS Typist: | Samantha Voss |
| BEGWS Director of Municipal Utilities: | Erin Bonacci |
| BEGWS Assistant Director of Municipal Utilities: | Mitchell Alger |
| BEGWS Underground Lines Maintenance Supervisor: | Andrew Burdin |
| BEGWS Utility Service Worker/CSEA President: | Jason Causer |
| Village of Bath Wastewater Treatment Plant Chief Operator, Camden Group: | Donald Tuscano |

Approval of Minutes:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the minutes of the Regular Meeting held December 11, 2018. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the abstract and payment of the November bills in the amount of \$830,337.51. All present were in favor and the motion was carried.

Supervisors' Reports:

Mark W. Hawk, BEGWS Electric Line Supervisor:
Electric Line Department Report was received.

Steven Larsen, BEGWS Utility Service Supervisor:
Utility Service Department Report was received.

Andrew Burdin, BEGWS Underground Lines and Mains Supervisor:
Underground Lines and Mains Department Report was received.

Donald Tuscano, Camden Group, Village of Bath Wastewater Treatment Plant Chief Operator:
Wastewater Treatment Plant Report was received.

Samantha Voss, BEGWS Typist (designated by Director of Municipal Utilities to prepare report):
Accounting/Consumer Services Report was received.

Review of Bills:

Motion made by Commissioner Plaskov, seconded by Commissioner Andersen, to have Commissioner Muller and Commissioner Alger review the bills for of six months. All present were in favor and the motion was carried.

Appointment of Assistant Supervisor of UGLM Department:

Motion made by Commissioner Plaskov, and seconded by Commissioner Becken, to appoint Joshua Knowles Assistant Supervisor of the UGLM department as of January 9, 2019, with a probationary period in accordance with Civil Service Law. All present were in favor and the motion as carried.

BST Additional Work:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, authorizing Director of Municipal Utilities, Erin Bonacci to retain BST & Co. for professional services related to planning and professional services for a fee not-to-exceed \$7,000.00. All present were in favor and the motion was carried.

The following individuals left at 5:31 p.m.

- Andrew Burdin

New York Rural Water Association Membership:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to pay for the membership renewal fee for a cost of \$461.00. All present were in favor and the motion was carried.

Fiscal Year 2017 – 2018 Audit:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to accept the audit of Fiscal Year 2017 – 2018. All present were in favor and the motion was carried.

Probationary Appointment of Utilities Service Worker:

Motion made by Commissioner Alger, and seconded by Commissioner Becken, to appoint Richard Wightman as Utilities Service Worker effective date as appointed by Director of Municipal Utilities, Erin Bonacci with a probationary period in accordance with Civil Service Law. All present were in favor and the motion as carried.

The following individuals left at 5:41 p.m.

- Jason Causer

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to enter into Executive Session at 5:48 p.m. for the purposes of: discussing matters leading to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation (Personnel). All present were in favor and the motion as carried.

Return to Regular Meeting:

Motion made by Commissioner Becken, seconded by Commissioner Alger, to return to the Regular Meeting at 5:55 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, to adjourn the Regular Meeting at 5:56 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

NEXT REGULAR MEETING SCHEDULED FOR FEBRUARY 12, 2019 @ 4:30 P.M.