

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
DECEMBER 17, 2018**

This meeting of the Board of Trustees of the Village of Bath was held on the 17th day of December 2018 at the Village of Bath, Village Hall, located at 110 Liberty St., Bath, NY 14810. This meeting was called to order by Mayor William von Hagn at 5:30 p.m.

**Present:**

Mayor:	William von Hagn	Police Chief:	Chad Mullen
Deputy Mayor/Trustee:	Jeanne Glass	Attorney:	Aaron Mullen
Trustee:	Mark Bardeen	Street Supervisor:	Thomas Gutow
Trustee:	Melanie Coots	Acting Justice:	Jim Burns
Trustee:	Mike Sweet	Code Enforcement:	Bradley Hill
Street Asst. Super:	Michael Bly	Town Supervisor:	Ron Smith
Clerk/ Treasurer:	Jacqueline Shroyer	1 <sup>st</sup> Asst. Fire Chief:	Matt Glashauser
BEGWS Director:	Erin Bonacci – Arrived 5:56 p.m.		
BEGWS Chairman:	Jeff Muller – Arrived 5:53 p.m.		
BEGWS Commissioner:	Mark Alger – Arrived 5:49 p.m.		
BEGWS Commissioner:	Vernard Anderson – Arrived 5:49 p.m.		
School Superintendent:	Joe Rumsey		
County Manager:	Jack Wheeler		

**Absent:**

Fire Chief: Robin Havens

**Discussions:**

**State Detention Facility:**

A detailed discussion on the State looking for a place to build a 30 bed secure detention facility for 16 and 17 year olds within an 11 county region was explained to the Board of Trustees. The state asked the 11 counties where the potential facility can go and the counties had to respond with land that was available in their counties.

Motion made by Trustee Sweet seconded by Trustee Glass that the County explore all other options outside of the Village and Town areas. Discussion was made.

Motion made by Trustee Sweet, seconded by Trustee Glass to amend the above motion, motion to oppose the detention facility be placed in the Village and Town areas and that the County explore all other options outside of the Village and Town areas. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Trustee Glass, seconded by Trustee Sweet to approve the payment of the Village bills in the amount of \$659,740.40. All present were in favor and the motion was carried.

**Visitors:**

**BST – 2017-2018 Audit:**

BST & Co. CPAs, LLP presented the draft 2017-2018 fiscal year audit to the board. The board reviewed the audit with William Freitag, a partner of BST. William Freitag also discussed the Court Audit with the board.

Motion made by Trustee Sweet, seconded by Trustee Bardeen Bardeen to approve the 2017 – 2018 financial statements from BST. All present were in favor and the motion was carried.

Motion made by Trustee Glass, seconded by Trustee Sweet to approve the court audit that was completed by BST & Co. CPAs, LLP for the May 31, 2018 fiscal year end. All present were in favor and the motion was carried.

**Court Discussion:**

Motion made by Trustee Bardeen, seconded by Trustee Coots that the Village of Bath will continue to have a Court Office. All present were in favor and the motion was carried.

**Department Head Reports:**

**Thomas Gutow, Street Superintendent:**

Street Report was received.

**Chad Mullen, Police Chief:**

Police Report was received.

**Bradley Hill, Code Enforcement:**

Code Enforcement Report was received.

**Robin Havens, Fire Chief:**

Fire Department Report was received.

**Erin Bonacci, BEGWS Director:**

BEGWS Minutes were received.

**Jacqueline Shroyer, Clerk/Treasurer Report:**

Clerk/Treasurer Report was received.

Motion made by Trustee Glass, seconded by Trustee Bardeen to approve the following budget modifications. All present were in favor and the motion was carried.

Budget Transfer for \$1,858.33 from A1990.4 Contingent Account to A5110.2 Street – Equipment to cover the budgeted amount in fiscal year 2018 not encumbered for the Gas System.

Budget Transfer for \$11,500.00 from A9015.4 Police & Fire Retirement to A3120.11 Police Department – Personal Services Dispatch to cover expenses from Employee buyout and training new employee.

**Committee Reports:**  
**Trustee Bardeen:**

Fire Department Election Officers:  
 President – Jason Causer  
 Vice President – Ron Delio  
 Secretary – Heather Quick  
 Treasurer – Mark Conrad  
 Chief Car 5 – Matt Glashauser  
 1<sup>st</sup> Asst. Chief – Mike Fiordo  
 2<sup>nd</sup> Asst. Chief – Joe Washburn  
 3<sup>rd</sup> Asst. Chief – Sean Walruth  
 4<sup>th</sup> Asst. Chief – Casey Saltsman  
 Fire Police – Brent Hockaday

**Trustee Coots:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve the use of Pulteney Park on August 10, 2019 for Brewfest. All present were in favor and the motion was carried.

**New Business:**

**Main Street Grant Administration:**

Motion made by Trustee Sweet, seconded by Trustee Glass to approve the quote for extended grant administration services for the NYMS Grant at an additional \$3,000 for services to continue until June 2019, pending approval of the Main Street Grant extension. All present were in favor and the motion was carried.

**Full Time Police Officer – Michael Jackson Jr. Appointment:**

RESOLUTION  
 VILLAGE OF BATH BOARD OF TRUSTEES  
 BATH, NEW YORK

DATE APPROVED: Monday, December 17, 2018 INTRO. DATE: Monday, December 17, 2018

INTRODUCED BY: Trustee Glass SECONDED BY: Trustee Sweet

VOTE:	Mayor vonHagn	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Glass	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Bardeen	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Coots	<b>Aye</b>	Nay	<b>Abstain</b>	Not Present
	Trustee Sweet	<b>Aye</b>	Nay	Abstain	Not Present

TITLE: Appointment of Michael Jackson Jr. as Full Time Police Officer for the Village of Bath.

WHEREAS, Police Officer Michael Jackson Jr. has been employed with the Village of Bath Part Time since March 20, 2017;

WHEREAS, The Village of Bath has selected PO Jackson Jr. from the Steuben County Certified List;

WHEREAS, Chief of Police made the recommendation for Police Officer and recommended Michael Jackson Jr. to be appointed Police Officer effective December 17, 2018 upon the following stipulations:

- Michael Jackson Jr. will be appointed Police Officer, consistent with Steuben County Civil Service Rules & Regulations, effective Monday, December 17, 2018. He will sign the oath of office for said appointment on Monday, December 17, 2018 at 10:00 a.m. before the Bath Village Clerk.
- Commencing Monday, December 17, 2018, Michael Jackson Jr. will be appointed as Police Officer and be on a probationary period for 78 weeks, consistent with Steuben County Civil Service Rules and Regulations.
- Michael Jackson Jr. will receive compensation and benefits pursuant to the collective bargaining agreement between the Village of Bath Board of Trustees and the Bath Police Benevolent Association.

BE IT RESOLVED, that the Village of Bath Board of Trustees is hereby appointing Michael Jackson Jr. to the position of Police Officer contingent on the aforementioned stipulations.

Attest hereto: \_\_\_\_\_  
Jacqueline Shroyer, Village Clerk-Treasurer

**NYSDOT Acquire Property:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to authorize the Mayor to sign paperwork for NYS to acquire property on corners of Liberty Street and Washington Street to curve the curb and make the street wider, pending the attorney's review. All present were in favor and the motion was carried.

**Appoint Village Justice:**

Motion made by Trustee Sweet, seconded by Trustee Coots to appoint Vernard Anderson effective January 1, 2019 as Village Justice to fill the vacant position until the next election. All present were in favor and the motion was carried.

**Resolution for Village Election for March 19:**

Motion made by Trustee Glass, seconded by Trustee Bardeen resolving that the annual village election will be held on Tuesday, March 19, 2019 from 12:00 noon until 9:00 p.m to fill the vacancy of the village justice for the term of April 1, 2019 through April 5, 2020. All present were in favor and the motion was carried.

**Election Resolution – Polling Place:**

WHEREAS, the election law for the state of New York, article 15-104, Sub. 3, provides for the conduct of village election, it is herefore in compliance therewith, at a regular meeting of the Board of Trustees of the Village of Bath held on the 17th day of December 2018, moved by Trustee Bardeen, seconded by Trustee Coots, all Trustees and Mayor voting in favor, resolved that the annual Village election will be held on the 19th day of March, 2019 with the following particulars:

The Village of Bath, New York, constitutes one election district, and the polling place of such district is the Municipal Building, Liberty Street, Bath, New York. The hours during which the polls shall be open for voting shall be 12:00 noon until 9:00 p.m.

Notice is hereby given that the vacancies and their terms of office are as follows:

Village Justice – One (1) Position, One (1) year term – April 1, 2019 – April 5, 2020.

**Election Inspectors Resolution:**

Whereas, the Board of Trustees of the Village of Bath pursuant to section 15-116, sub.1, of the election law must appoint inspectors of the General Village Election.

Now therefore, be it resolved, that the Board of Trustees hereby appoints the following as inspectors for the General Village Election on March 19, 2019:

**Democratic Election Inspectors:**

Cynthia Dimmick, 3 Fairview Drive, Bath, NY 14810  
Doris Doucette, 7375 County Route 16, Apt.# 102, Bath, NY 14810  
Alternate - Beverly Grose, 7861 N. Main Street, Bath, NY 14810

**Republican Election Inspectors:**

Helen Robinson, 8143 Pleasant Valley Road, Bath, NY 14810  
Florence Mulcahy, 6 Ivy Street, Bath, NY 14810  
Alternate - Mary Kelly, 47 Hudson Street, Bath, NY 14810

Resolution by: Trustee Sweet  
Seconded by: Trustee Bardeen

Voting	Aye	Nay
Mayor von Hagn	X	
Trustee Glass	X	
Trustee Coots	X	
Trustee Bardeen	X	
Trustee Sweet	X	

**Proposed Revisions to Village’s Significant Industrial User:**

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the proposed revisions to the Village’s Significant Industrial Users pending legal approval. All present were in favor and the motion was carried.

**Proposed Annual Fee and Monthly Charge, Surcharge Structure:**

Motion made by Trustee Coots, seconded by Trustee Glass to approve the proposed annual fee and monthly charge on the surcharge structure pending legal approval. All present were in favor and the motion was carried.

**Set up Public Hearing for Use of Sewer Repair Reserve Fund:**

Motion made by Trustee Sweet, seconded by Trustee Coots to set up a public hearing for use of the Sewer Repair Reserve funds for Tuesday, January 22, 2019 at 5:30 p.m. All present were in favor and the motion was carried.

**Acknowledge Central Hotel Liquor License Renewal:**

Motion made by Trustee Coots, seconded by Trustee Sweet to acknowledge that the Central Hotel has renewed their liquor license. All present were in favor and the motion was carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Trustee Sweet, seconded by Trustee Coots to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 8:03 p.m. to go into executive session for personnel and litigation. All present were in favor and the motion was carried.

**Return to Regular Session:**

Motion made by Trustee Glass, seconded by Trustee Bardeen to return to regular session at 8:21 p.m. All present were in favor and the motion was carried.

**Code Enforcement Salary:**

Motion made by Trustee Coots, seconded by Trustee Sweet to increase Code Enforcement Officer, Bradley Hill, salary to \$1.50 more an hour effective December 17, 2018. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to adjourn the regular meeting at 8:26 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer