

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
FOR THE VILLAGE OF BATH
REGULAR MEETING
OCTOBER 10, 2018**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 10th of October 2018, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

Commissioner, Chairman:	Jeffrey Muller
Commissioner, Vice Chairman:	Mark Alger
Commissioner:	Vern Anderson
Commissioner:	Keith Becken
Commissioner:	Robert Plaskov
Board of Trustees Liaison, Mayor:	William von Hagn
Commission Clerk:	Samantha Voss

Via Phone:

BEGWS Director of Municipal Utilities:	Erin Bonacci
--	--------------

Approval of Minutes:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the minutes of the Regular Meeting held September 10, 2018. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the abstract and payment of the September bills in the amount of \$602,339.33. All present were in favor and the motion was carried.

Supervisors' Reports:

Mark W. Hawk, BEGWS Electric Line Supervisor:
Electric Line Department Report was received.

Steven Larsen, BEGWS Utility Service Department Supervisor:
Utility Service Department Report was received.

Andrew Burdin, BEGWS Underground Lines Mains Supervisor:
Underground Lines and Main Department Report was received.

Donald Tuscano, Camden Group, Village of Bath Wastewater Treatment Plant Chief Operator:
Wastewater Treatment Plant Report was received.

Samantha Voss, BEGWS Typist (designated by Director of Municipal Utilities to prepare report):
Accounting/Consumer Services Report was received.

MEUA Accounting & Finance Workshop:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the attendance of Holly Snyder at the Municipal Electric Utilities Association Accounting & Finance Workshop, held October 11th and 12th, 2018 in Syracuse, New York. All present were in favor and the motion was carried.

Independent Energy Efficiency Program (IEEP) Annual Meeting:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the attendance of Director Bonacci at the IEEP Annual Meeting, held on October 23, 2018, in Syracuse, New York. All present were in favor and the motion was carried.

New York Municipal Power Agency (NYMPA) Semi-Annual Meeting:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the attendance of Director Bonacci at the NYMPA Semi-Annual Meeting, held on October 24, 2018, in Syracuse, New York. All present were in favor and the motion was carried.

Resolution Designating Erin Bonacci, Director of Municipal Utilities of Bath Electric, Gas and Water Systems, as Delegate for the Village of Bath at the Semi-Annual Meeting of the New York Municipal Power Agency:

**RESOLUTION
VILLAGE OF BATH MUNICIPAL UTILITY COMMISSION
BATH, NEW YORK**

Date Approved: Tuesday, October 10, 2018

Intro Date: Tuesday, October 10, 2018

Introduced by: Commissioner Alger

Seconded by: Commissioner Plaskov

Vote: Commissioner Chair Muller	Aye	Nay	Abstain	Absent
Commissioner Vice-Chair Alger	Aye	Nay	Abstain	Absent
Commissioner Anderson	Aye	Nay	Abstain	Absent
Commissioner Becken	Aye	Nay	Abstain	Absent
Commissioner Plaskov	Aye	Nay	Abstain	Absent

WHEREAS, Bath Electric, Gas and Water Systems (BEGWS) of the Village of Bath, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Erin B. Bonacci, Director of Municipal Utilities of Bath Electric, Gas and Water Systems, be and is hereby designated as the accredited delegate of the Village of Bath, New York.

I certify that this resolution was adopted by the Municipal Utility Commission of the Village of Bath, New York on the 10th day of October 2018.

Signature of Municipal Utility Commission Clerk

Cross Connection Control Foundation (CCCF) Course for Backflow Testing Certification:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the attendance of UGLM Supervisor Andrew Burdin at the CCCF course for Backflow Testing Certification, held on December 10 – 13, 2018, in Rochester, New York. All present were in favor and the motion was carried.

First Aid/AED/CPR Training:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to authorize the employees of Bath Electric, Gas and Water Systems to participate in the First Aid/AED/CPR training provided by Cintas for a fee not-to-exceed \$500.00. All present were in favor and the motion was carried.

HVAC Upgrade to Commercial Office:

Motion made by Commissioner Becken, seconded by Commissioner Anderson, authorizing Director Bonacci to retain Emmitt's Plumbing & Heating to complete the upgrade of the HVAC systems in the Commercial Office for an amount not-to-exceed \$20,000.00 upon approval of IEEP for reimbursement. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to enter into Executive Session at 5:48 p.m. for the purpose of: (1) proposed, pending or current litigation, and (2) discussing matters leading to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All present were in favor and the motion was carried.

The following individuals left Executive Session at 6:30 p.m.

- Erin Bonacci

Return to Regular Meeting:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to return to the Regular Meeting at 6:31 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to adjourn the Regular Meeting at 6:32 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

NEXT REGULAR MEETING SCHEDULED FOR NOVEMBER 13, 2018 @ 4:30 P.M.