

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
FOR THE VILLAGE OF BATH
SPECIAL MEETING
NOVEMBER 28, 2017**

This meeting of the Municipal Utility Commission for the Village of Bath was held on the 28th day of November 2017, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Municipal Utility Commission, at 4:33 p.m.

Present:

Utility Commissioner Chairman:	Jeffrey Muller
Utility Commissioner Vice Chairman:	Mark Alger
Utility Commissioner:	Keith Becken
Utility Commissioner:	Robert Plaskov
Utility Commissioner:	Vern Anderson
Mayor/Municipal Utility Commission Liaison:	William von Hagn
BEGWS Director of Municipal Utilities:	Erin Bonacci

Adjourn Regular Meeting/Executive Session:

Motion made by Utility Commissioner Plaskov, seconded by Utility Commissioner Becken, to enter into Executive Session at 4:35 p.m. for the purpose of contract negotiations and the employment history of a particular person. All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion made by Utility Commissioner Alger, seconded by Utility Commissioner Anderson, to return to the Special Meeting at 5:41 p.m. All present were in favor and the motion was carried.

Professional Engineering Services Proposal for Village of Bath WWTP Upgrades – Phase 1B WWTP Improvements:

Motion made by Utility Commissioner Alger, seconded by Utility Commissioner Anderson, to authorize Chairman Muller to enter into an agreement with GHD Consulting Services Inc., based on its professional engineering services proposal, dated November 28, 2017, for the Village of Bath WWTP Upgrades – Phase 1B WWTP Improvements, for a total fee of \$1,129,700, with the following revisions.

1. In Section 5, Fee, revise the description for Task 2 to read “Bid Phase Services (hourly, not-to-exceed)”.
2. In the Standard Terms for Professional Services, Term Nos. 1 through 10, “Client” shall replace Village of Bath, Bath Electric, Gas and Water Systems, and any combination thereof.

All present were in favor and the motion was carried.

Industrial Wastewater Pretreatment Program Assistance:

Motion made by Utility Commissioner Becken, seconded by Utility Commissioner Anderson, to authorize Director Bonacci to enter into an agreement with GHD Consulting Services Inc. to assist the Village of Bath and its municipal utility, Bath Electric, Gas and Water Systems, with the administration of its existing mini pretreatment program for an hourly, not-to-exceed fee of \$12,000. All present were in favor and the motion was carried.

NYS DMV License Event Notification Service (LENS):

Motion made by Utility Commissioner Alger, seconded by Utility Commissioner Plaskov, to enroll the employees of Bath Electric, Gas and Water Systems in the NYS DMV LENS. This was a recommendation made by Brown & Brown, insurance advisor for the Village of Bath and Bath Electric, Gas and Water Systems. Utility Commissioner Anderson opposed, and the motion was carried.

NYS Paid Family Leave:

Motion made by Utility Commissioner Plaskov, seconded by Utility Commissioner Alger, to not participate in New York State's Paid Family Leave at this time. All present were in favor and the motion was carried.

Shared Services Agreement with NYSDOT:

Motion made by Utility Commissioner Plaskov, seconded by Utility Commissioner Alger, to authorize Director Bonacci to enter into a shared services agreement with the New York State Department of Transportation for work related to repairing the high-mast light towers at Exist 38 of Interstate 86. All present were in favor and the motion was carried.

Adjournment:

Motion made by Utility Commissioner Plaskov, seconded by Utility Commissioner Becken, to adjourn the Special Meeting at 6:02 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Erin B. Bonacci
Director of Municipal Utilities

NEXT REGULAR MEETING SCHEDULED FOR DECEMBER 12, 2017 @ 4:30 P.M.