

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
JULY 13, 2017**

This meeting of the Municipal Utility Commission (MUC) of the Village of Bath was held on the 13th of July, 2017 at Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Ave., Bath, NY 14810. The meeting was called to order by Mark Alger, Vice Chairman of the Commission, at 4:30 p.m.

**Present:**

Utility Commissioner Vice Chair:	Mark Alger
Utility Commissioner:	Vern Anderson
Utility Commissioner:	Keith Becken
Utility Commissioner:	Robert Plaskov
Mayor/Utility Commission Liaison:	William von Hagn
Utility Commission Clerk:	Ruth Sprague
BEGWS Director of Municipal Utilities:	Erin Bonacci
Village of Bath Resident	John Bogart

**Absent:**

Utility Commissioner Chair:	Jeffrey Muller
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**Approval of Minutes:**

Motion made by Commissioner Plaskov and seconded by Commissioner Becken to approve the minutes of the Regular Meeting held June 13, 2017. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Commissioner Anderson and seconded by Commissioner Becken to approve the payment of the July abstracts in the amount of \$791,691.73. All present were in favor and the motion was carried.

**Supervisors' Reports:**

Jordan Snell/Kris New, Accountants:  
Commercial Office–Accounting Report was received.

Mark W. Hawk, Electric Line Supervisor:  
Electric Line Department Report was received.

Steven Larsen, Service Department Supervisor:  
Utility Service Department Report was received.

Daniel Borhman, UGLM Supervisor:  
Underground Lines and Main Department Report was received.

Royce Hoad, WWTP Chief Operator:  
Waste Water Treatment Plant Report was received.

Motion made by Commissioner Becken and seconded by Commissioner Plaskov to accept the Supervisors' Reports. All present were in favor and the motion was carried.

**Electric and Gas Department Rate Case Filing:**

Motion made by Commissioner Plaskov and seconded by Commissioner Anderson to authorize Director Bonacci to submit the rate case filing to the Public Service Commission (PSC). All present were in favor and the motion was carried.

**Rate Change Proposals for Water and Sewer Departments:**

Motion made by Commissioner Plaskov and seconded by Commissioner Anderson to recommend the following rate changes to the Village of Bath Board of Trustees for their approval:

Water

Minimum Charge including first 500 gallons	\$ 11.64
Usage Rates	
Next 49,500 gallons	\$ 0.401
Over 50,000 gallons	\$ 0.281
Water Unit	\$9.50

Sewer

Minimum Charge including first 500 gallons	\$ 9.52
Usage Rates	
Next 49,500 gallons	\$ 0.400
Over 50,000 gallons	\$ 0.205
Sewer Unit	\$12.00

Non-village residents will be charged a 25% increment on minimum and unit charges and a 50% increment on consumption charges. All present were in favor and the motion was carried.

**2016-2017 External Audit**

Motion made by Commissioner Plaskov and seconded by Commissioner Becken to retain The Bonadio Group for professional services to perform the 2016-17 external audit.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Commissioner Plaskov and seconded by Commissioner Becken to go into Executive Session at 7:10 p.m. to discuss a personnel issues. All present were in favor and the motion was carried.

**Return to Regular Meeting:**

Motion made by Commissioner Anderson and seconded by Commissioner Plaskov to return to the Regular Meeting at 8:17 p.m. All present were in favor and the motion was carried.

**Settlement of Personnel Issue:**

Motion made by Commissioner Plaskov and seconded by Commissioner Anderson to engage the appropriate parties to wrap up the personnel matter by August 8, 2017. All present were in favor and the motion was carried.

**Disposition of Obsolete Materials:**

Motion made by Commissioner Plaskov and seconded by Commissioner Anderson that all obsolete and scrap materials from operations be declared surplus material. A recommendation will be made to the Village of Bath Board of Trustees for approval. All present were in favor and the motion was carried.

**Grant Opportunities:**

Motion made by Commissioner Becken and seconded by Commissioner Anderson to grant Director Bonacci approval to pursue grant application opportunities that fund engineering reports required for utility infrastructure improvements.

**Adjournment:**

Motion made by Commissioner Anderson and seconded by Commissioner Alger to adjourn the Regular Meeting at 8:27 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Ruth Sprague  
Utility Commission Clerk

**NEXT REGULAR MEETING SCHEDULED FOR AUGUST 8, 2017 @ 4:30 P.M.**