

Historic Preservation Commission

9/8/14

Present: **Absent:**

x	Brad Benson
x	Chad Faulkner
x	Robert Jeffery
x	Walter Longwell
x	Becky Stranges
x	Chet Wilcox
x	Liaison, Mark Bardeen

Public Hearing: None

Opened: 6:06 PM

Minutes: June 9, 2014, approved as written (moved Walt, 2nd Chad).

Certificates of Appropriateness Applications:

- Shannon Building: Application provides insufficient information, specifically with respect to materials, wrapping, trim, molding, etc. Becky to contact applicant for specific details needing to be addressed by building contractor competing the work.

Old Business:

- Development of a Sign Ordinance – W. Longwell and C. Faulkner. Chad will re-circulate edited draft for comments.
- Historic Resource Inventory Form – Completion process for Commission described by guest Sharon Leahy. Completion responsibilities: Identification: Chad and Bob; Description: Chet and Walt; Photos (2000-3000 pixels minimum): Walt. Becky will email list of the 32 properties to members.
- CIVIC group update – Next meeting 9/16, at 5:30 PM in Haverling High School, Rm 344. Members are encouraged to attend.

New Business:

- Courier historic preservation articles: List of upcoming assigned dates for each member provided. All articles must be emailed to Becky on the Wednesday preceding the annotated publish date. NOTE: Any member(s) wishing to change their assigned date(s) must find another member willing to trade dates. Sept. 14 – Becky; Sept. 28 – Chad; Oct. 12 – Bob; Oct. 26 – Chet; Nov. 9 – Brad; Nov. 23 – Walt.

Correspondence: None, Balance in funds: \$250.00

Expenses/Bills: None

Reports: None

Guests: Sharon Leahy, Historic Preservation Consultant

Other: None

Adjournment: 7:22 PM (moved Bob, 2nd Chet)

Next Meeting: October 20, 2014, 6 PM (Municipal Bldg)

Respectfully submitted, R. Jeffery, Recorder