

Village of Bath
Historic Preservation Commission
Minutes
April 11, 2016

Present: Becky Stranges, Terry Bilancio, Brad Benson; Jeanne Glass, Village Board Liaison –a voting quorum was not present

Excused: Chet Wilcox, Chad Faulkner

Absent: Bob Jeffrey

Guests: Dana Grover, John Stranges and Mark Harrison

Becky Stranges, chair, brought the meeting to order at 6:02pm.

Public Hearing: N/A

Minutes Approved/Amended: Not approved for lack of quorum

Certificates of Appropriateness Applications:

Possible changes to the Empire Access Window design (49 Liberty St). Good deal of discussion about the implications of the sign ordinance on the redesign of this two-pane business front. A compromise solution included putting the Chamber logo on the business door and letting Empire Access continue to use both panes remaining as they have been. A subsequent COA for the sign on the door will be forthcoming. Without a quorum of members present, there could not be a formal vote.

Old Business:

- *Update on reimbursement for grant.* The Village has received reimbursement for the CLG grant.
- *Update of January mailing to property owners.* 109 letters were sent in January to historic properties owners. 13 were received back (5 of those are commissioners' properties). Of those all 8 produced updated addresses. Becky will continue to look into why addresses are not being updated per procedure.
- *Upcoming project at County Office Building.* There is a need for commissioners to attend design meetings for this. Becky will circulate a schedule.
- *Houses for December House Tour Confirmations? (Dec 17th 4-6PM)* Several possible properties were discussed including: ~~120 Haverling, Carter McFall~~ [this property was removed from consideration]; E. Steuben, David Graham, 109 E. Steuben, Dan Stone; W. Washington, Joe/Elaine Dunning [Brad to contact]; W. Washington, Gabrielli's and others. Commissioners are asked to notify Becky what properties they are pursuing from this list. We wondered if anyone knew of a tenant in the newly remodeled apartments in the former Masonic Building and whether one of those might be appropriate for the tours (Chad?). Becky felt we needed to pin these down soon.

New Business:

- *Evaluation/prep for open house at 209 Liberty St Restaurant.* We are assuming opening will be in June. As we want to spend money from our budget before May 31, we are planning to use that for anything related to this open house. Becky will get out a to-do list for this event and a cost projection.
- *Standards for Exterior Renovations (part of technical assistance grant).* Brad and Becky will attend a meeting on this April 21.

- *Discuss possible annual update to remind property owners of their responsibility.* We felt that we should at least mail out a postcard to property owners by early summer.
- *Monthly representation at VB meetings.* A continuing need; volunteers?
- *Update on the Village website.* Jeanne indicated that the Village Board is aware of the age and efficacy of the web site.

Correspondence: None

Expenses/Bills: Balance: -\$177.70 (until May 31, the end of the village fiscal year)

Reports: We were admonished to take advantage of preservation conferences coming up. Becky will re-circulate info.

Other:

- *Order for Courier article writing is:* Becky Bob Sharon Brad Chad Chet Terry-Terry's is due April 13th
- *Be more diligent in watching your assigned properties.* We have learned that the owner of the Shannon Building has received insurance money and is effecting interior repairs. We discussed the need for the Village/HRC to press him to make exterior repairs—to be included in the Main Street grant process, apply for tax credits, etc.

Adjournment: 6:59pm

Respectfully submitted: *J. Brad Benson*, recording secretary

Next Meeting: May 9, 2016, 6:00pm (Municipal Bldg.)

Upcoming Meetings:

May 9

June 13

July 11-for COA reviews only

August 8-for COA reviews only