

# Village of Bath

## Historic Preservation Commission

### Minutes for December 9, 2013

*Present: Becky Stranges (chair), Brad Benson, Chet Wilcox, Dave Taylor Smith, Bob Jeffrey, Chad Faulkner, Walt Longwell, Missing: Mark Bardeen (village liaison)*

**Public Hearing:** N/A

**Minutes Approved/Amended:** Moved (B. Benson) and seconded (W. Longwell) to approve November 4, 2013 minutes as circulated; unanimous vote.

**Certificates of Appropriateness Applications:**

- Previously submitted drop down sign on Buell St. Moved approval (D. Smith) seconded (C. Faulker); unanimous vote.
- COA for store front sign at 23 Liberty St. Catholic Charities. Moved approval (C. Wilcox) seconded (B. Jeffrey); unanimous vote.

**Old Business:**

- *Grant Application Procedure* (The Commissioners reviewed desire to pursue a CLG grant to survey 36 additional historic properties with the possibility of eventual NR designation; Brad will contact Bob Englert for action on this and report next meeting.)
- *Report on a line of communication with the Real Property contact for change of ownership.* Chad Faulkner is working to have historic listed properties flagged in the system so that when there is a sale or change of ownership, we will be notified. More on this next meeting.
- *Completion of COA approval.* Becky Stranges presented ideas on a form(s) spelling out noncompliance situations. Details of such a form were discussed. Becky will circulate another version for consideration.

**New Business:**

- *Creating a specific list of requirements for trash can painting.* Discussion of criteria, facilitation and areas of responsibility for Revitalization Committee project. Becky will take all suggestions into a new list of criteria with an eye to discussion with Sherri Nobles at our next meeting.

**Correspondence:** None

**Expenses/Bills:** Balance: \$447.10

**Reports:**

- Report from W. Longwell and C. Faulkner on *Sign Ordinance* (to be reported at next meeting)
- *Annual Report* Information. Bob Jeffery reported no email response from Lorraine Weiss; will try phone and report at next meeting. He has an old form that he can use to get started.

**Guests:** None

**Other:**

- Possibility of regularly *submitting articles for the Courier.* Becky reports that Tom at the Courier is interested in hosting a column on historic architecture on a regular basis.
- *Information is being shared by CLG's, via email (yahogroups),* coordinated by NYSHPO

**Adjournment:** Moved (C. Wilcox) seconded (B. Jeffrey). Unanimous vote.

**Submitted:** Brad Benson

**Next Meeting:** January 13, 6 PM, Village Hall

**Upcoming Meetings:** Feb. 10; March 10; April 14; May 12; June 9