

Village of Bath
Historic Preservation Commission
Minutes for October 17, 2016

Present: Mike Skelly, Bob Jeffrey, Chad Faulkner, Terry Bilancio, Brad Benson, vice-chair
Absent: Chet Wilcox
Excused: Becky Stranges, chair
Guests: Pastors Joseph & Judy Simmons, The Community Church

The meeting was called to order at 6:00pm by vice-chair Brad Benson.

Minutes Approved/Amended: 9/16/16 Moved Bob J/Seconded Chad F; approved

Certificates of Appropriateness Applications:

- *54 Liberty St.* (signage) – The Simmons’ presented this COA and questions were addressed. Moved to accept by Bob J/seconded Mike S; approved.
- *102 Liberty St.* (paint color)—Bob J presented this COA that was received less than two weeks prior. The applicant is asking for approval for a paint color for storefront. We noted that (a) the color suggested would not be adverse historically and (2) the storefront has already been painted(!). Brad volunteered to meet with the store owner and explain our policies.

Old Business:

- *Holiday House Tour-cancelled*—after discussion, we concluded that we would try to include 15 W Washington and a house on E Steuben in tours next year and that we’d begin as early as possible to secure tour homes/properties.

New Business:

- *Procedure for moving properties to our own list again* (tabled to next meeting)
- *Proposed visits to property owners by HPC; HPC Brochure and business cards*—Brad presented each commissioner with a packet containing the list of their properties to cover with visits to owners, business cards, brochures, and one B&W copy of the new Design Guidelines. We are to make personal contacts with all of our property owners by year’s end. Chad suggested that we have a copy of the COA form to also give out. Brad will email the pdf of a COA and the Design Guidelines for those wanting to print and distributed those now. Color copies of this will be created as soon as possible.
- *Printing of Design Guidelines-CLG grant?*—we will probably use up our budget and then dip into our tours fund for this, then reimburse ourselves from a grant. Becky and Brad to follow up on.

Correspondence: We received a thank you note from Christine Kolo that had been detained in the Village Office since the summer (!).

Expenses/Bills: Balance is \$250 (printing for brochures and business cards will eat up approx.. \$180 of the budget.

Reports: Terry B reported that he is reminding commissioners of their turn to write articles. Bob J led us in a brief discussion of what capabilities we’d like to see if and when we have a workable web site (village). We felt it should include a COA for downloading, but also for completion and submission on-line with copies going to everyone at once. A downloadable pdf of our brochure and the Design Guidelines. Email links for the commissioners.

Adjournment: 6:50pm

Respectively submitted: J. Brad Benson

Next Meeting: November 14, 6:00pm (Municipal Bldg)

Upcoming Meetings: December 12, January 9, 2017, February 13, March 13, April 10, May 8, June 12, July 10-for COA reviews only, August 14-for COA reviews only