

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
PUBLIC HEARING/REGULAR MEETING  
SEPTEMBER 19, 2016**

This meeting of the Board of Trustees of the Village of Bath was held on the 19th day of September 2016 at the Village of Bath, Village Hall, located at 110 Liberty St., Bath, NY 14810. This meeting was called to order by Mayor William von Hagn at 5:30 p.m.

**Present:**

Mayor:	William von Hagn	Clerk/Treasurer:	Jacqueline Shroyer
Deputy Mayor/Trustee:	Michael Sweet	Police Chief:	Chad Mullen
Trustee:	Jeanne Glass	Code Enforcement:	Ralph Senese
Trustee:	Mark Bardeen	Attorney:	Patrick McAllister
Trustee:	Melanie Coots	BEGWS Chair:	Harold Rodbourn
Street Superintendent:	Jeff Muller	BEGWS Director:	Guy Hallgren
Asst. Street Superintendent:	Tom Gutow	BEGWS Employee:	Andrew Burdin
BEGWS Employee:	Royce Hoad		

**Absent:**

Fire Chief: Joe Washburn

**Public Hearing:**

**Local Law #4 – Repeal Best Value Procurement:**

Public Hearing was opened at 5:30 p.m.

No discussion was made.

Motion made by Trustee Glass, seconded by Trustee Bardeen to close the public hearing at 5:31 p.m. All present were in favor and the motion was carried.

**Local Law #5 – Amend Chapter 28 Utility Commission:**

Public Hearing was opened at 5:31 p.m.

Motion made by Trustee Glass, seconded by Trustee Bardeen to postpone this public hearing until next month. All present were in favor and the motion was carried.

Motion made by Trustee Bardeen, seconded by Trustee Glass to close to the public hearing at 5:32 p.m. All present were in favor and the motion was carried.

**Regular Meeting:**

**Visitors:**

**Bob Dunham – Trash Pick-up Event:**

Motion made by Trustee Glass, seconded by Trustee Sweet to approve the churches request to host an event to clean up litter in public areas pending our insurance approval/coverage. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the payment of the Village bills in the amount of \$155,220.00 and the Goodrich Auto invoice for \$1953.79. All present were in favor and the motion was carried.

**Department Head Reports:**

**Jeff Muller, Street Superintendent:**

Street Report was received.

Motion made by Trustee Coots, seconded by Trustee Sweet to claim the following items as surplus: park benches, slides, playground equipment, flower planters, and a 6 foot sweepster broom. All present were in favor and the motion was carried.

Motion made by Trustee Glass, seconded by Trustee Bardeen to allow the street superintendent to put all the surplus items in the county auction on September 29, 2016. All present were in favor and the motion was carried.

**Chad Mullen, Police Chief:**

Police Report was received.

Motion made by Trustee Glass, seconded by Trustee Coots to allow the police department to close Pine Street between W. Steuben and W. William for a Police Department event on Sunday September 25, 2016 from 3 – 8 p.m. All present were in favor and the motion was carried.

**Ralph Senese, Code Enforcement:**

Code Enforcement Report was received.

**Joe Washburn, Fire Chief:**

Fire Department Report was received.

**Guy Hallgren, BEGWS Director:**

BEGWS Report was received.

**Jacqueline Shroyer, Clerk/Treasurer Report:**

Clerk/Treasurer Report was received.

**New Business:**

**Local Law #4 – Repeal Best Value Procurement:**

Motion made by Trustee Glass, seconded by Trustee Bardeen to approve local law #4 to repeal Local Law Number 2 of 2015 repealing the Best Value Procurement Law. All present were in favor and the motion was carried.

**Local Law #5 – Amend Chapter 28 Utility Commission:**

Motion made by Trustee Glass, seconded by Trustee Bardeen to set up a public hearing to Amend Chapter 28 Utility Commission on October 17, 2016 at 5:30 p.m. All present were in favor and the motion was carried.

**Empire Internet Contract:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the mayor to sign the Empire Internet Contract. All present were in favor and the motion was carried.

**Proposal for Marbles Glass for Security Window/Door:**

Motion made by Trustee Glass, seconded by Trustee Coots to approve the purchase of an interior metal office door for the Clerk's office from Marbles Glass. All present were in favor and the motion was carried.

**Halloween Monday October 31, 2016:**

Motion made by Trustee Glass, seconded by Trustee Sweet to approve Halloween Trick or Treating to take place on Monday October 31, 2016 from 6 to 8 p.m. All present were in favor and the motion was carried.

**Steuben County – DWI Agreement:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve the Steuben County DWI Contract for 2016. All present were in favor and the motion was carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Trustee Bardeen, seconded by Trustee Glass to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 7:01 p.m. to go into executive session for litigation, personnel and contractual. All present were in favor and the motion was carried.

**Return to Regular Session:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to return to regular session at 7:23 p.m. All present were in favor and the motion was carried.

**Court Clerk Increase:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to increase the current court clerk to 35 hours per week and increase her salary by \$4,420.00 per year effective immediately. All present were in favor and the motion was carried.

**Approval of Personnel Policy:**

Motion made by Trustee Sweet, seconded by Trustee Coots to approve the changes in the personnel policy including change health insurance contributions for employee to 12% (15% for new hires after June 1, 2014), upon retirement can place up to 200 days of sick leave to use towards health insurance, standardized the HRA amounts and insurance buyout amounts, and capping the maximum amount of sick time to 200 days. All present were in favor and the motion as carried.

**Adjournment:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to adjourn the regular meeting at 7:24 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer