

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
FOR THE VILLAGE OF BATH
REGULAR MEETING
MAY 16, 2016**

This meeting of the Board of Trustees of the Village of Bath was held on the 16th day of May 2016 at the Village of Bath, Village Hall, located at 110 Liberty St., Bath, NY 14810. This meeting was called to order by Mayor William von Hagn at 5:30 p.m.

Present:

Mayor:	William von Hagn	Clerk/Treasurer:	Jacqueline Shroyer
Deputy Mayor/Trustee:	Michael Sweet	Police Chief:	Chad Mullen
Trustee:	Mark Bardeen	Attorney:	Patrick McAllister
Trustee:	Melanie Coots	Code Enforcement:	Ralph Senese
Trustee:	Jeanne Glass	Fire Chief:	Joe Washburn
Street Superintendent:	Jeff Muller		

Absent:

BEGWS Director: Guy Hallgren

Regular Meeting:

Appointments:

Motion made by Trustee Coots, seconded by Trustee Sweet to appoint Mike Skelly to the Historical Preservation Committee for a three year term replacing Dave Taylor Smith. All present were in favor and the motion was carried.

Correspondence:

Gateway to the Finger Lakes:

Motion made by Trustee Sweet, seconded by Trustee Bardeen to approve the request for the Gateway to the Finger Lakes 5K Run on September 24, 2016. All present were in favor and the motion was carried.

Farmer's Market Vendors:

Motion made by Trustee Coots, seconded by Trustee Glass to allow the Farmer's Market Vendors who will also be vending at Music in the Park to stay open from 3-5 p.m. for the 5 weeks that Music in the Park takes place. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve the payment of the Village bills in the amount of \$139,608.94 and the Safran Morpho Trust invoice for \$3,925.00. All present were in favor and the motion was carried.

Department Head Reports:

Jackie Shroyer, Clerk/Treasurer Report:

Motion made by Trustee Glass, seconded by Trustee Bardeen to approve the following budget transfers:

Amend Budget

Increase Expense A8510.4 Community Development by \$4,300.00

Increase Revenue A3989 State Aid – Other Home and Community Service by \$4,300.00.
For Technical Assistance Grant

Amend Budget

Increase Expense A3120.47 Police Department Uniform by \$298.00

Increase Revenue A3389 State Aid – Other Public Safety by \$298.00

To Transfer \$70.00 from A3120.4 Police Department – Contractual to A3120.48 Police Department – Repairs to cover overages on Police Car Repairs.

To Transfer \$64.00 from A1990.4 Contingent Account to A1010.4 Legislative Board – Contractual for the STCRPB Dinner and Mileage.

To Transfer \$135.00 from A1990.4 Contingent Account to A1110.4 Judicial – Contractual to cover expenses for courier services.

To Transfer \$100.00 from A5142.1 Snow Removal – Personnel to A5110.47 Street – Uniforms to cover expense for new hire.

To Transfer \$6.00 from A8160.1 Compost – Personnel to A8160.4 Compost – Contractual to cover over expense on advertising for the Compost.

To Transfer \$72.05 from A5110.1 Street – Personnel to A8560.4 Shade Tree – Contractual to cover expenses.

To Transfer \$10,450.00 from A9030.8 Social Security/Medicare to A9901.9 Transfers to Other Funds to have money transferred to Retirement Reserve for Payroll Taxes for Retirees.

All present were in favor and the motion was carried.

Insurance:

Brown & Brown Insurance:

John Condon presented the insurance coverages for fiscal year 2016-2017 to the board. This year's premium for 2016-2017 is up slightly due to property values by 7%. Actual Rates went down. The Board was informed that there are other general liability selections, however, Travelers has broader coverage. The new premium for the fiscal year will be \$220,500, up from last year which was \$219,215. The board requested that John Condon give the board quotes to increase the umbrella policy in multiples of a million.

John Condon also supplied the village board with a Worker's Compensation quote from PERMA. The insurance premium for 2016-2017 from PERMA was \$169,641; this includes a

\$3,200 discount if paid in full by 7/1/2016. The board will be reviewing the new quote in comparison to our current Worker's Compensation Company New York State Municipal Worker's Compensation Alliance.

Committee Reports:

Mayor, William von Hagn:

Motion made by Trustee Glass, seconded by Trustee Sweet to allow Mayor von Hagn to request reimbursement for the difference in his cell phone bill of 700 minutes to what it goes over for the month as he has used it more than usual for Village business. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Trustee Glass, seconded by Trustee Bardeen to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 7:28 p.m. to go into executive session for litigation. All present were in favor and the motion was carried.

Return to Regular Session:

Motion made by Trustee Glass, seconded by Trustee Bardeen to return to regular session at 7:50 p.m. All present were in favor and the motion was carried.

Legal Settlement:

Motion made by Trustee Bardeen, seconded by Trustee Glass to approve the legal settlement contingent upon Attorney, Patrick McAllister's, approval along the terms of the proposed settlement offer. Trustee Sweet abstained and the motion was carried.

New Business:

Cintas Contract – Street Uniforms:

Motion made by Trustee Sweet, seconded by Trustee Bardeen to authorize the Mayor, William von Hagn, to sign the Cintas Contract for Street Department Uniforms. All present were in favor and the motion was carried.

NYCOM USA – Utility Tax Audit:

Motion made by Trustee Bardeen, seconded by Trustee Glass to authorize the Clerk/Treasurer, Jacqueline Shroyer, to look into and to start the process of a no risk Gross Receipt Tax Audit. All present were in favor and the motion was carried.

Steuben County – Hotel/Motel Visits Agreement:

Motion made by Trustee Sweet, seconded by Trustee Bardeen to authorize Chief of Police, Chad Mullen, to sign the Steuben County Agreement on Hotel/Motel Visits. All present were in favor and the motion was carried.

Steuben County – Mental Health Agreement:

Motion made by Trustee Glass, seconded by Trustee Sweet to authorize Chief of Police, Chad Mullen, to sign the Steuben County Agreement for Metal Health Transports. All present were in favor and the motion was carried.

Set Public Hearing on Local Law – Amend hours of Meters:

Motion made by Trustee Coots, seconded by Trustee Bardeen to set the public hearing to amend the hours of the meters for Monday, June 20, 2016 at 5:30 p.m. All present were in favor and the motion was carried.

Approve Updated Computer Policy:

Motion made by Trustee Glass, seconded by Trustee Bardeen to approve the updated Village of Bath Computer Policy. All present were in favor and the motion was carried.

General Liability Insurance Renewal:

Motion made by Trustee Sweet, seconded by Trustee Bardeen to approve the general liability insurance renewal at \$220,500. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Trustee Glass, seconded by Trustee Bardeen to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 8:07 p.m. to go into executive session for personnel, update on negotiation contracts, update on 207c status, and potential settlement. All present were in favor and the motion was carried.

Return to Regular Session:

Motion made by Trustee Bardeen, seconded by Trustee Glass to return to regular session at 9:11 p.m. All present were in favor and the motion was carried.

Clerk/Treasurer Pay:

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the base salary of the Clerk/Treasurer, Jacqueline Shroyer, of \$54,000 per year effective June 1, 2016 to include the 2% increment for fiscal year 2016-2017 with a review in one year. The base salary will now include all stipends she receives and she will no longer receive stipends. All present were in favor and the motion was carried.

New York State Comptroller's Audit:

Motion made by Trustee Coots, seconded by Trustee Bardeen to request an audit from the New York State Comptroller's office for the Utilities with the emphasis on the Clear Cove payments for \$260,000.00. All present were in favor and the motion was carried.

Adjournment:

Motion made by Trustee Coots, seconded by Trustee Bardeen to adjourn the regular meeting at 9:23 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer
Clerk/Treasurer