

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
FOR THE VILLAGE OF BATH
SPECIAL MEETING
MAY 11, 2016**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 11th day of May 2016 at Bath Electric, Gas & Water Systems, located at 7 South Ave., Bath, NY 14810. This meeting was called to order by Chairman of the Commission Harold Rodbourn at 4:27 p.m.

Present:

Utility Commissioner Chair:	Harold Rodbourn
Utility Commissioner:	Will Heigel
Utility Commissioner:	Barney Bonicave
Utility Commissioner:	Mike Austin
Utility Commissioner:	Rhonda Sweet
Clerk/Treasurer:	Jacqueline Shroyer
Mayor:	William von Hagn
Trustee:	Mike Sweet
Street Superintendent:	Jeff Muller
Waste Water Chief Operator:	Royce Hoad
Utility Employee/Union President:	Andrew Burdin

Special Meeting:

Mike Austin recommended that Royce Hoad be involved in all Waste Water Treatment operations going forward. Royce accepted.

Harold Rodbourn recommended that a Union Representative be present at all commission meetings, especially if President of the Union Andrew Burdin is not able to be there.

Waste Water Treatment Project:

Motion made by Commissioner Austin, seconded by Commissioner Heigel to stop the Clear Cove Process and go forward with the DEC operations to meet the SPEDES permit and to have a target to get the flow back up to 16,000 gallons per day for outside fluid sources. All present were in favor and the motion was carried.

Clerk/Treasurer, Jacqueline Shroyer, had to leave the meeting at 5:40 p.m. Mayor von Hagn took over taking the minutes.

Amendment to Motion from February 2014:

Motion made by Commissioner Heigel, seconded by Commissioner Sweet authorizing Director Hallgren to run daily operations. The MUC is responsible for approving budgets,

protecting BEGWS image, ensuring BEGWS adheres to Policies and Procedures, preventing management from taking excessive pay, ensuring management adheres to ethical behavior, hiring and firing of key officers and employees, authorizing significant financial transactions, engaging auditors, authorizing new program initiative and other strategic decisions as deemed appropriate and prudent, follows all Municipal Law and adheres to the Village of Bath Procurement Policy. All present were in favor and the motion was carried.

It was requested that Clerk/Treasurer, Jacqueline Shroyer, email a copy of the Procurement Policy to all Commissioners.

Adjourn Special Meeting/Executive Session:

Motion made by Commissioner Sweet, seconded by Commissioner Austin to adjourn the special meeting of the Municipal Utility Commission of the Village of Bath at 6:18 p.m. to go into executive session for personnel reasons. All present were in favor and the motion was carried.

Director Guy Hallgren joined the meeting at 6:58 p.m.

Return to Regular Session:

Motion made by Commissioner Bonicave, seconded by Commissioner Austin to return to the special meeting at 7:30 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Bonicave, seconded by Commissioner Austin to adjourn the special meeting at 7:50 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer
Clerk/Treasurer