

Bath Electric Gas & Water Systems

Municipal Utilities Commission Meeting Minutes December 1, 2015

Call to order

Chairman Rodbourn called to order the regular meeting of the Municipal Utilities Commission at 4:31 PM on December 1, 2015 at BEGWS Small Conference Room.

Roll call

Chairman Rodbourn conducted a roll call. The following persons were present which constituted a quorum:

Chairman	Harold Rodbourn
Vice Chairman	Michael Austin
Commissioner	Bill Heigel
Commissioner	Rhonda Sweet
Commissioner	Barney Bonicave
Director	Guy Hallgren
Village Trustee	Mike Sweet
Others	

Audit of Bills

The bills were reviewed by all Commissioners present. Motion by Commissioner Sweet and seconded by Vice Chairman Austin, passed unanimously to pay the Abstract of Audited Vouchers: [November 30, 2015](#) for Electric Fund of \$ \$662,090.46.

List of accounts payable and electronic fund transfers paid to date: [November 2015](#)

Expense	Amount
CNG	\$86,574.03
Payroll for Period 23	\$73,658.47
NYPA	\$78,296.42
New York State Sales Tax	\$6,621.69
NYMPA	\$19,152.00
Accounts Payable 11-03-15	\$94,906.53
NYSEG	\$23,894.12
Cede & Co	\$96,993.75
Payroll for Period 24	\$69,306.51
Accounts Payable 11-16-15	\$1,831.31
Accounts Payable 11-20-15	\$110,855.63

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Approval of Meeting Minutes

Motion by Vice Chairman Austin to approve meeting minutes, seconded by Commissioner Bonicave. Approved unanimously.

Highlights from Supervisors Reports

- During the month, the accounting staff worked with the PSC on questions regarding the Temporary Surcharge Reconciliation for Gas. This is still ongoing.
- The Department of Labor gave a presentation concerning complying with NYS Prevailing Wage requirements.
- Energized Liberty street Christmas lights Repaired and installed as needed.
- Continued back lot retirement on W. Washington and Maple Heights for the 12 KV upgrade
- Rerouted primary into the new village parking lot
- Changed out 20 gas meters.
- Sullivan Trail installed new rotary meter at Route 54 meter pit
- Completed gas services on Liberty street
- Installed new service regulator at kwik Fill Rte 54 due to reg malfunction.
- Built gas service and installed meters at ne Pharmacy
- Installed new gas service @ 12 Locust to repair leaking service. (relocated outside). The customer called Director Hallgren to express their pleasure with the service provided by the BEGWS Construction Services crews.
- Finished all gas service replacements on west side of Liberty St
- Replaced sidewalks on Liberty St for service replacements
- Repaired Water main break on E. Washington near (Jehova's Church)
- Two Main breaks on Circle Drive repaired
- Replaced scum line cross T going to sludge thickener with new section of pipe. Work performed by Poestler & Jakel . Pump for scum pit has been ordered. This system has been out of service for approximately 10 years.
- James Hoad and Dan Stratton attended training on Anaerobic Digestion
- Royce Hoad attended training on NetDMR Training for SPEDES Permittees on 11-17-15. Training provides knowledge on how to electronically file DMR reports.

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Resource Recovery Hub meeting with US Department of Energy

On November 30th, Director Hallgren conducted a meeting with Scott Hutchins of the US Department of Energy to review its vision for a resource recovery hub in the Village of Bath. The DOE has an interest with working with BEGWS to provide technical and engineering assistance. Mr. Hutchins also asked if BEGWS would be interested in their Better Plants initiative. This program would provide technical assistance, engineering resources, and visibility as a leader in the development of energy sources in the US.

Smart Grid Project

BEGWS has requested Wildan Energy Solutions to petition the NYS PSC for a smart grid demonstration project. As NYSERDA is not ready to move forward with its NY Prize awards, a demonstration project status could move BEGWS forward with providing funding to implement a smart grid sooner.

RRH

- The following Letters of Support have recently been received for the smart grid and resource recovery hub project.
 - Rochester Business Alliance
 - James Fralick, Ph.D.
 - Steuben County IDA
- The secondary upgrade phase bids have been received. CO Falter is the apparent low bid for general construction work at \$1.619M. Schular Haas is the apparent low bid for electrical contract work at \$234,349. Both low bidders have been qualified as responsible bidders.

Motion by Commissioner Bonicave to award contracts to CO Falter and Schular Haas. Motion seconded by Vice Chairman Austin. Approved unanimously.

- BEGWS has garnered support from the EPA to convert the plant to a resource recovery hub. In addition the plant will become a research and test cell. This plant will become a model for other plants its size.

At Risk Gas Pipe Replacement Program

The Liberty Street Gas Pipe replacement project is about 95% complete. All service tie-ins and replacements are complete. Gas main tie-ins at Buell and W Washington Streets are the only remaining items to be completed. This will enable de-energizing all steel gas main on Liberty Street. The Steuben County facilities group provided concrete pavement restoration work as repayment for services rendered by BEGWS.

Advanced Meter Instrumentation

BEGWS is deploying Verizon AMI meters the week of November 30th. Training will be held on December 1st.

GE will be installing their pilot system in the month of December as well.

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Municipal Utilities Commission

Meeting Minutes

December 1, 2015

Water Main Replacement Project

A project is proposed to assess and replace water main at Club View Drive. The existing line has seen 6 leaks in the past two years. Upon exposing the pipe it is apparent that it is heavily corroded. Integrity Engineering will be retained to provide an assessment and create a project design and plan for replacement.

Request to change MUC meeting day

Motion by Commissioner Heigel to change MUC Meetings to the second Tuesday of each month.

Motion seconded by commissioner Bonicave. Approved unanimously.

Executive Session

No executive session requested Motion

Adjournment

Request for Adjournment by Vice Chairman Austin seconded by Seconded by Commissioner Sweet in adjourned the meeting at 5:41PM.

Minutes submitted by: Guy Hallgren