

# Bath Electric Gas & Water Systems

## Municipal Utilities Commission Meeting Minutes November 3, 2015

### Call to order

Vice Chairman Austin called to order the regular meeting of the Municipal Utilities Commission at 4:30 PM on November 3, 2015 at BEGWS Small Conference Room.

### Roll call

Chairman Rodbourn conducted a roll call. The following persons were present which constituted a quorum:

|                 |   |
|-----------------|---|
| Chairman        | Harold Rodbourn   |
| Vice Chairman   | Michael Austin  |
| Commissioner    | Bill Heigel   |
| Commissioner    | Rhonda Sweet  |
| Commissioner    | Barney Bonicave   |
| Director        | Guy Hallgren  |
| Village Trustee | Mike Sweet  |
| Others          | Dan Wilhelm – BEGWS Accounting Supervisor<br>Kim Miller – RRH Project Manager |

### Audit of Bills

The bills were reviewed by all Commissioners present. Motion by Commissioner Sweet and seconded by Vice Chairman Austin, passed unanimously to pay the Abstract of Audited Vouchers: [October 30, 2015](#) for Electric Fund of \$94,016.43.

List of accounts payable and electronic fund transfers paid to date: October 2015

| Expense                   | Amount       |
|---------------------------|--------------|
| CNG                       | \$44,107.19  |
| Payroll for Period 21     | \$69,877.28  |
| NYPA                      | \$79,888.12  |
| New York State Sales Tax  | \$7,435.53   |
| NYMPA                     | \$18,270.00  |
| Accounts Payable 10-06-15 | \$150,792.03 |
| NYSEG                     | \$27,797.08  |
| Accounts Payable 10-09-15 | \$78,870.67  |
| Payroll for Period 22     | \$65,119.28  |
| Accounts Payable 10-16-15 | \$17,499.38  |
| Accounts Payable 10-26-15 | \$198,293.47 |

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### **Approval of Meeting Minutes**

Motion by Commissioner Bonicave to approve meeting minutes, seconded by Commissioner Heigel. Approved unanimously.

### **Bryce Davis**

Bryce Davis has graduated from Line Apprentice Training school thru the NEPPA organization. There was a ceremony and a dinner was held to honor 10 graduates in Victor NY. Director Hallgren and Line Supervisor Mark Hawk were in attendance for this event.

### **Accounting Supervisor Introduction**

Mr. Dan Wilhelm has started with BEGWS as our new Accounting Supervisor as of October 26, 2015. Dan comes from the Southern Tier Regional Development counsel. He holds a chemical engineering degree from Clarkson University and is well respected for his accounting expertise and knowledge of business process development.

### **Highlights from Supervisors Reports**

- During the month the accounting staff completed Edmunds training on various Finance topics.
- On October 27<sup>th</sup>, the accounting staff completed with PSC the GAC for 2014-2015.
- During the month of October \$211,833.49 was spent on the Sewer Upgrade Project.
- During the month, the accounting staff worked with the PSC on questions regarding the Temporary Surcharge Reconciliation for Gas. This is still ongoing.
- Currently we have 1015 electric meters being read by radio. This is about 23.2% of our electric meter population. We currently have 207 e-bill customers and 257 direct withdrawal customers.
- Conversion Project
  - Converted Cameron Street, county Rte. 10, West William, Kellar, Ellis, Bundy Ave., Ontario St., Kruger Street and West Washington from Pine to Kruger.
  - Ran new primary and secondary wire to split load on Circle drive and refeed Freeman Terrace for backlot Hendrix removal on W. Washington St.
  - Removed backlot Hendrix wire from Robie St. to Freeman Terrace.
  - Planned areas to be converted for 2015 have been finished and we are moving on to next year's work.
- Banners were changed to Wineglass and then to Winter banners. This took 38 man hrs of contribution to the village to complete.
- Electric crew attended Safety training on Oct. 1. Areas of discussion were trouble shooting and power restoration.
- Bryce attended his last class of his 4 year program Oct. 27-30. He graduated with a ceremony on Oct. 29. He has become a very big asset to us and we hope to keep him here for many years in the future.

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- Installed gas meters for new pharmacy
- Installed switches on the motion sensors @ all 4 wells to cut down on the false intrusion alarms.
- Annual hydrant flushing completed
- Water main break on Circle Drive repaired
- Installed new 2” water main to West side of Rt 54 for Pharmacy
- Installed new service main to curb for Pharmacy
- Continuing gas Service replacement on Liberty St
- Cut sidewalks on Liberty for service replacement
- Installed new HP gas main to West side of Route 54 for new Pharmacy
- Installed new service to Weavers Pharmacy
- Fixed water valve at WWTP
- Aerobic Digesters 1 & 2 are being drained to be cleaned.
- Replaced bearings in lamson blowers. 1 & 3
- Had Ditch on west side of the plant cleaned for storm water runoff. This ditch was choked with vegetation which restricted proper drainage and enhanced wetland growth in an areas which was previously mowed field.
- Cut down and removed dead trees inside the fence line.
- A project has begun to repair the primary clarifier scum line pumping system. New pump, piping, heating, and flushing system are to be installed. This system has been inoperable for approximately 10 years.

**BEGWS presents to Brookhaven Labs Smartgrid Conference** - Director Hallgren presented the BEGWS plan for deploying a smart grid in the Village of Bath to Brookhaven Labs conference on Smart Grids on October 8, 2015. Topics covered by BEGWS were the scope of its plans as well as the benefits to BEGWS and its customers

### **Resource Recovery Hub meeting with Environmental Protection Agency**

BEGWS conducted a meeting with 20 EPA officials from various locations to review its vision for a resource recovery hub in the Village of Bath. The EPA has an interest with working with BEGWS to establish this RRH into an EPA “Test Cell”. The test cell will be used as a both a research venue to prove out new technologies as well as use Bath full scale system as a model for other systems across the country. Of particular interest to the EPA is that our model fits the needs of the Army’s goal to net zero all their bases WWTP’s.

**MGP Site Cleanup** – No report for this month

### **Cycled Tree Trimming Program**

Hot spot tree trimming will be done in January 2016.

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#### **Smart Grid Project**

BEGWS is ready to submit its feasibility study to NYSERDA for approval. NYSERDA however will not accept proposals until March of 2016. BEGWS is proposing filing its project with the PSC as a demonstration project. This would allow to BEGWS to proceed with support from the state.

#### **RRH**

- The secondary upgrade phase of the RRH project has been approved by the DEC. Construction bids have been released. Bids are due November 3<sup>rd</sup> and will be awarded the week of November 9<sup>th</sup>.
- BEGWS has garnered support from the EPA to convert the plant to a resource recovery hub. In addition the plant will become a research and test cell. This plant will become a model for other plants its size.

#### **At Risk Gas Pipe Replacement Program**

BEGWS has installed about 1200' of 6" gas main pipe on the west side of Liberty Street which completes about half the goal for year 2015. Service tie-ins have begun. This will be 20 day process. Pavement work will begin this week to repair

#### **Advanced Meter Instrumentation**

GE is in need of hub point hardware prior to deploying their pilot in the Village of Bath

Verizon Wireless is ready to begin their pilot with BEGWS. BEGWS has to sign the contract to move forward.

#### **Executive Session**

Request made by Director Hallgren to enter into executive session. Motion by to close regular session and go into executive session by Commissioner Sweet seconded by Commissioner Bonicave at 5:51PM. Motion by to close executive session and go into regular session by Vice Chairman Austin seconded by Commissioner Bonicave at 6:21PM.

#### **Adjournment**

Request for Adjournment by Commissioner Bonicave seconded by Seconded by Commissioner Heigel in adjourned the meeting at 6:25pm.

Minutes submitted by: Guy Hallgren