

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
FOR THE VILLAGE OF BATH
REGULAR MEETING
DECEMBER 21, 2015**

This meeting of the Board of Trustees of the Village of Bath was held on the 21st day of December 2015 at the Village of Bath, Village Hall, located at 110 Liberty St., Bath, NY 14810. This meeting was called to order by Mayor William von Hagn at 5:30 p.m.

Present:

Mayor:	William von Hagn	Code Enforcement:	Ralph Senese
Deputy Mayor/Trustee:	Jeanne Glass	BEGWS Director:	Guy Hallgren
Trustee:	Melanie Coots	Clerk/Treasurer:	Jacqueline Shroyer
Trustee:	Mark Bardeen	Attorney:	Patrick McAllister
Trustee:	Mike Sweet	Street Superintendent:	Jeff Muller
Fire Chief:	Joe Washburn	Police Chief:	Chad Mullen

Regular Meeting:

Appointments:

Ryan Andrews – Full Time Police Officer:

Oath of Office was given to new Police Officer Ryan Andrews.

Visitors:

Bonadio – Village Audit:

Motion made by Trustee Sweet, seconded by Trustee Bardeen to approve the audited financial statements for fiscal year ending May 31, 2015. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Trustee Glass, seconded by Trustee Sweet to approve the payment of the Village bills in the amount of \$240,783.03. All present were in favor and the motion was carried.

Department Head Reports:

Jackie Shroyer, Clerk/Treasurer Report:

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve the following budget amendments and budget transfers. All present were in favor and the motion was carried.

Budget Amendment:

Increase A3060 State Aid – Records Mgmt by \$5,647.00
Increase A1325.4 Clerk – Contractual by \$5,647.00
To cover grant reimbursement expenses

Budget Transfers:

To Transfer \$2,575.00 from A3620.1 Safety Inspection - Personnel to A3620.4 Safety Inspection – Contractual due to all the property clean up done this year.

To Transfer \$300.00 from A1990.4 Contingent Account to A9060.81 HRA – Sworn Officer to cover the expense of an HRA for a new officer.

Committee Reports:

Trustee Bardeen:

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve the Fire Departments Election Officers. All present were in favor and the motion was carried.

President – Jason Causer

Vice President – Nate Conrad

Secretary – Heather Quick

Treasurer – Mark Conrad

Chief Car 5 – Joe Washburn

Asst. Chief 501 – Robin Havens

Asst. Chief 502 – Mike Fiordo

Asst. Chief 503 – Sean Walruth

Asst. Chief 504 – Anthony Cilino

Department Head Reports:

Chad Mullen, Police Chief:

Motion made by Trustee Coots, seconded by Trustee Sweet to give free parking in the Village of Bath from now until December 31, 2015. All present were in favor and the motion was carried.

Motion made by Trustee Bardeen, seconded by Trustee Coots to allow signs to be put up in front of the Municipal Parking Lot entrances that state to park in designated spots only and to allow Attorney Patrick McAllister to work on correcting the local law. All present were in favor and the motion was carried.

New Business:

Set Public Hearing for Tax Cap Override:

Motion made by Trustee Glass, seconded by Trustee Bardeen to set the public hearing on the tax cap override for January 19, 2016 at 5:30 p.m. All present were in favor and the motion was carried.

Approve Attorney to write letter to Town to incorporate property:

Motion made by Trustee Glass, seconded by Trustee Bardeen to authorize the Village Attorney Patrick McAllister to write a letter to the Town of Bath asking them to allow the Village of Bath to annex a portion of the town into the Village. All present were in favor and the motion was carried.

Approve Resignation Letter for Part Time Police Officer:

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve the resignation letter for Part Time Police Officer Jesse Little. All present were in favor and the motion was carried.

Resolution for Full Time Police Officer:

RESOLUTION
VILLAGE OF BATH BOARD OF TRUSTEES
BATH, NEW YORK

DATE APPROVED: Monday, December 21, 2015 INTRO. DATE: Monday, December 21, 2015

INTRODUCED BY: Trustee Coots SECONDED BY: Trustee Glass

VOTE:	Mayor von Hagn	Aye	Nay	Abstain	Not Present
	Trustee Glass	Aye	Nay	Abstain	Not Present
	Trustee Bardeen	Aye	Nay	Abstain	Not Present
	Trustee Coots	Aye	Nay	Abstain	Not Present
	Trustee Sweet	Aye	Nay	Abstain	Not Present

TITLE: Appointment of Ryan Andrews as Police Officer for the Village of Bath.

WHEREAS, Police Officer William Baker was promoted to provisional Police Sergeant for the Village of Bath on September 1, 2015;

WHEREAS, The Village of Bath has conducted interviews;

WHEREAS, Chief of Police conducted the interviews for Police Officer and upon completion chose Ryan Andrews to be appointed Police Officer effective November 23, 2015 upon the following stipulations:

- Ryan Andrews will be appointed Police Officer, consistent with Steuben County Civil Service Rules & Regulations, effective Monday, November 23, 2015. He will sign the oath of office for said appointment on Monday, November 23, 2015 at 9:00 a.m. before the Bath Village Clerk.
- Commencing Monday, November 23, 2015, Ryan Andrews will be appointed as Police Officer and be on a probationary period for 12 weeks, consistent with Steuben County Civil Service Rules and Regulations.

- Ryan Andrews will receive compensation and benefits pursuant to the collective bargaining agreement between the Village of Bath Board of Trustees and the Bath Police Benevolent Association.

BE IT RESOLVED, that the Village of Bath Board of Trustees is hereby appointing Ryan Andrews to the position of Police Officer contingent on the aforementioned stipulations.

Attest hereto: _____
 Jacqueline Shroyer, Village Clerk-Treasurer

Resolution for Part Time Police Officer:

RESOLUTION
 VILLAGE OF BATH BOARD OF TRUSTEES
 BATH, NEW YORK

DATE APPROVED: Monday, December 21, 2015 DATE: Monday, December 21, 2015

INTRODUCED BY: Trustee Coots SECONDED BY: Trustee Glass

VOTE:	Mayor vonHagn	Aye	Nay	Abstain
	Trustee Glass	Aye	Nay	Abstain
	Trustee Bardeen	Aye	Nay	Abstain
	Trustee Coots	Aye	Nay	Abstain
	Trustee Sweet	Aye	Nay	Abstain

TITLE: Appointment of Danielle Adriance-Wensel as Part-time Police Officer for the Village of Bath to fill the last vacancy.

WHEREAS, the Bath Board of Trustees had previously voted on a resolution for the need to fill eight part time police officer position in an effort of keeping police department over-time to manageable levels.

WHEREAS, the Bath Village Chief of Police, is recommending to the Board that Danielle Adriance-Wensel be appointed to the position of part-time police officer commencing Tuesday, December 15, 2015;

WHEREAS, Danielle Adriance-Wensel currently meets all the Municipal Police Training Council's requirements as a police officer;

WHEREAS, the police department has conducted a background investigation and determined Danielle Adriance-Wensel's suitability as a part-time police officer for the Village of Bath;

WHEREAS, Danielle Adriance-Wensel will be compensated pursuant to the collective bargaining agreement between the Village of Bath Board of Trustees and the Bath Police Benevolent Association;

WHEREAS, all new part-time police officer hires for the Village of Bath remain on a probationary period not to exceed 18 months from the date of appointment, Danielle Adriance-Wensel's probationary period will commence on Tuesday, December 15, 2015;

BE IT RESOLVED, that the Village of Bath Board of Trustees is hereby appointing Danielle Adriance-Wensel, effective Tuesday, December 15, 2015 to the position of Part-time Police Officer contingent on the aforementioned stipulations.

Attest hereto: _____
Jacqueline Shroyer, Village Clerk-Treasurer

Victim Advocate – Use of Investigators Office:

Motion made by Trustee Sweet, seconded by Trustee Coots to allow the victim advocate to use the investigators office based on the availability of the office space with no charge. All present were in favor and the motion was carried.

NYSDOT Shared Service Agreement:

Motion made by Trustee Bardeen, seconded by Trustee Glass to approve the shared service agreement with NYSDOT. All present were in favor and the motion was carried.

Chamber of Commerce Agreement:

Motion made by Trustee Glass, seconded by Trustee Sweet to approve the 2016 lease agreement with the Chamber of Commerce. All present were in favor and the motion was carried.

Election Resolution Polling Place:

WHEREAS, the election law for the state of New York, article 15-104, Sub. 3, provides for the conduct of village election, it is herefore in compliance therewith, at a regular meeting of the Board of Trustees of the Village of Bath held on the 21st day of December 2015, moved by Trustee Glass, seconded by Trustee Bardeen, all Trustees and Mayor voting in favor, resolved that the annual Village election will be held on the 15th day of March, 2016 with the following particulars:

The Village of Bath, New York, constitutes one election district, and the polling place of such district is the Municipal Building, Liberty Street, Bath, New York. The hours during which the polls shall be open for voting shall be 12:00 noon until 9:00 p.m.

Notice is hereby given that the vacancies and their terms of office are as follows:

Village Trustees – Two (2) Positions, four (4) year terms each – April 4, 2016 - April 5, 2020.

Village Mayor – One (1) Position, two (2) year term – April 4, 2016 – April 1, 2018.

Village Justice – One (1) Position, four (4) year term – April 4, 2016 – April 5, 2020.

Resolution accepting Parking Lot as Complete:

Village of Bath
RESOLUTION
December 21, 2015

DATE APPROVED: Monday, December 21, 2015 DATE: Monday, December 21, 2015

INTRODUCED BY: Trustee Coots SECONDED BY: Trustee Sweet

VOTE:	Mayor vonHagn	Aye	Nay	Abstain
	Trustee Glass	Aye	Nay	Abstain
	Trustee Bardeen	Aye	Nay	Abstain
	Trustee McNally	Aye	Nay	Abstain
	Trustee Sweet	Aye	Nay	Abstain

TITLE - changes to Rural Development Project Budget/Cost Certification

WHEREAS; The Village of Bath has accepted a grant from the United States Department of Agriculture, Rural Development, for the *Downtown Pulteney Square Revitalization Project* and adjacent parking area, and,

WHEREAS; Project Budget/Cost Certification has been modified to allow for changes in Administration, Technical and Construction services for the following line items:

Construction;

Budget Item C (1. a) Pavement Striping - increase in line item to \$4,516.15 to reflect actual costs;

Budget Item C (1. d) Chain Link Fence – increase in line item to \$13,559.60 to reflect actual costs;

Budget Item C (1. e) Relocate Hydrant (BEGWS) – increase in line item to \$4,048.15 to reflect actual costs;

Budget Item C (1. k) Electric Line Relocation (BEGWS) – add on cost of \$15,686.79 to relocate electric poles;

Budget Item C (1. l) Bus Stop – add on cost of \$2,769.62 for installation of additional pipe bollards to address safety issue;

NOW, THEREFORE be it

RESOLVED; that the Village of Bath Village Board accepts the changes as outlined in the Project Budget/Cost Certification and decreases the contingency for the budget to \$0 and, Be it Further,

RESOLVED; that the Village of Bath Village Board accepts the project as complete and the responsibility of making final payments to vendors.

Attest hereto: _____

Jacqueline Shroyer, Village Clerk-Treasurer

Adjourn Regular Meeting/Executive Session:

Motion made by Trustee Bardeen, seconded by Trustee Glass to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 7:18 p.m. to go into executive session for litigation and contract updates. All present were in favor and the motion was carried.

Return to Regular Session:

Motion made by Trustee Coots, seconded by Trustee Sweet to return to regular session at 7:40 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Trustee Glass, seconded by Trustee Coots to adjourn the regular meeting at 7:42 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer
Clerk/Treasurer