

January 2014 Municipal Utilities Commission Meeting Minutes

A meeting of the Municipal Utility Commission of the Village of Bath, New York was held at Bath Electric, Gas & Water Systems, located at 7 South Avenue at 4:30 p.m., on January 7, 2014.

The following Commissioners were present and constituted a quorum: Chairman Harold J. Rodbourn, Vice Chairman Michael Austin, Commissioner Barney Bonicave, Commissioner Rhonda Sweet, Commissioner William Heigel and Village Trustee Liaison Michael Sweet. Also present were Director Guy Hallgren and visitor Village Mayor William von Hagn.

Audit of Bills

- The bills were reviewed by all Commissioners present. Motion by Commissioner Austin and seconded by Commissioner Sweet, passed unanimously to pay the Abstract of Audited Vouchers: January 7, 2014 for Electric Fund of \$114,602.95. Motion by Commissioner Bonicave and seconded by Commissioner Austin passed unanimously to pay the Abstract of Audited Vouchers: January 7, 2014 for Electric Upgrade Project in the amount of \$589.00. List of accounts payable and electronic fund transfers paid to date: December 20 (CNG - \$229,678.25; NYS Sales Tax - \$6,650.86; and BEGWS Payroll/Insurance Buyout - \$96,730.11); December 31 (NYMPA - \$81,644.00); January 2 (NYSEG - \$44,012.15 and NYPA - \$89,837.18); January 3 (BEGWS Payroll - \$60,363.62).
- Commissioners Heigel and Chairman Rodbourn suggested BEGWS review the contract with Dickson Environmental Service and provide cost comparison with other vendors whose tipping rates may be less. Steuben County Landfill was noted as a possible vendor whom may be interested in the WWTP sludge to enhance their operation. Director Hallgren will review.

Approval of Minutes

Motion by Commissioner Austin; seconded by Commissioner Sweet to accept the Minutes as read for December 3, 2013. Passed unanimously.

Petitions and Communications

- The Supervisor's Report for the month of December was reviewed by the Commissioners and a copy of this report is attached to and made part of these minutes. Commission commented that it was good to see all supervisors reporting.
- The MUC received correspondence from the New York Power Authority (NYPA) that they continue to be concerned about the river flows projected for 2014. Current estimates are for no shortage for February through July 2014.
- Director Hallgren requested approval for costs to attend an EFC Conference on January 14, 2014 in Mellville, NY. Motion by Commissioner R Sweet; seconded by Commissioner Heigel to approve Director Hallgren's attendance and associated costs.

**January 2014 Municipal Utilities Commission
Meeting Minutes**

Accounting Department

The Commission received the Communication of Matters Related to Internal Control Over Financial Reporting and Other Matters dated November 18, 2013 drafted by the Bonadio Group as an audit of BEGWS financial processes. All items cited in report were reviewed.

Electric Department

- Director Hallgren requested approval for Bryce Davis to attend 3rd Year Lineworker Apprentice Training in Fairport, NY. Motion by Commissioner Bonicave; seconded by Commissioner Sweet to approve. Passed unanimously.

WWTP Department

- The MUC reviewed the approval of resolution approval authorizing acceptance of dedication of the facilities installed and utilized for the Sewer District #7 and acceptance of various easements for Sewer district #7.

- The draft SPDES Review comments by MRB Group were reviewed by the Commission.

Personnel

The Attendance Report for December 2013 was reviewed and discussed by the Commission.

Miscellaneous

Meeting Adjourned at 5:50PM, January 7, 2014.

The next meeting of the Municipal Utility Commission is scheduled for Tuesday, January 21, 2014 at 8:00 a.m.

Respectfully Submitted,

Guy Q. Hallgren
Director of Municipal Utilities