

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
BATH ELECTRIC GAS & WATER SYSTEMS MEETING  
January 3, 2012**

This meeting of the Board of Trustees of the Village of Bath was held on the 3rd day of January, 2012 at the Village of Bath, Village Hall, located at 110 Liberty St., Bath, NY 14810. This meeting was called to order by Mayor Donna Simonson at 5:30 p.m.

**Present:**

Mayor:	Donna Simonson	Utility Commissioner:	Harold Rodbourn
Deputy Mayor:	Jeanne Glass	Utility Commissioner:	Mike Austin
Trustee:	John Stranges	Utility Commissioner:	Barney Bonicave
Trustee:	William von Hagn	Utility Commissioner:	Bill Heigel
Trustee:	Mark Bardeen	Clerk/Treasurer:	Winona Flynn
Attorney:	John Leyden		

**Absent:**

Utility Commissioner: Rhonda Sweet

**Village Business:**

**Penny's Pet Parlor:**

In response to a letter from a neighbor of Penny's Pet Parlor, the Dog Control Officer visited the business but found no mistreatment of animals. Trustee Mark Bardeen will give the neighbors the Dog Control Officer's phone number for future use.

**Planning Board – Moratorium Recommendation:**

Motion made by Trustee Bardeen, seconded by Trustee Glass to hold a Public Hearing on Jan. 17, 2012 at 5:30 p.m. on the approval of Local Law 1 of the year 2012 imposing a twelve month moratorium on the siting and approval of boarding homes within the Village of Bath. All present were in favor and the motion was carried.

**Economic Development Resolution:**

Motion made by Trustee von Hagn, seconded by Trustee Glass authorizing Mayor Simonson to sign the Economic Development Contract Agreement with Peter J. Smith and Company for \$5,184.00. All present were in favor and the motion was carried.

**Election Resolution:**

Whereas, the election law for the state of New York, article 15-104, Sub. 3, provides for the conduct of village election, it is herefore in compliance therewith, at a regular meeting of the Board of Trustees of the Village of Bath held on the 3<sup>rd</sup> day of January, 2012, moved by Trustee von Hagn, seconded by Trustee Stranges, all Trustees and Mayor voting in favor, resolved that the annual Village election will be held on the

20<sup>th</sup> day of March, 2012 with the following particulars:

The Village of Bath, New York, constitutes one election district, and the polling place of such district is the Municipal Building, Liberty Street, Bath, New York.

The hours during which the polls shall be open for voting shall be from 12:00 noon until 9:00 p.m.

Notice is hereby given that the vacancies and their terms of office are as follows:

Mayor – Two (2) years – April 2, 2012 – April 1, 2014

Trustee – Two (2) years – April 2, 2012 – April 1, 2014

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**BEGWS Business:**

**Approval of Chair, Vice Chair for Municipal Utility Commission:**

Motion made by Commissioner Bonicave, seconded by Commissioner Austin appointing Commissioner Rodbourn as the Municipal Utility Commission Chair. All present were in favor and the motion was carried.

Motion made by Commissioner Rodbourn, seconded by Commissioner Bonicave appointing Commissioner Austin as the Municipal Utility Commission Vice Chair. All present were in favor and the motion was carried.

**Mike Barrett – PLM Engineers:**

Mike Barrett from PLM Engineers discussed the Electric Project Upgrade and answered questions from Fairview Drive neighbors.

**Trustee Stranges and Trustee Glass left the meeting at 6:55 p.m.**

**Audit of Bills:**

At the suggestion of Commissioner Bonicave, Attorney Leyden will write a letter to Broadview Networks requesting release of the last two phone lines to Metropolitan Telecommunications. Commissioner Bonicave also suggested looking into vendor choices for heater and air conditioning repairs for cost savings.

Motion made by Commissioner Bonicave, seconded by Commissioner Austin to pay Electric Fund bills in the amount of \$43,659.87 and Electric Upgrade bills in the amount of \$16,188.17. All present were in favor and the motion was carried.

**Electric Department:**

**12.47 kV Distribution Conversion Bid:**

The bids for the 12.47 kV Distribution Conversion will be open at 1:00 p.m. on Thursday, January 26, 2012. Because the Commissioners will be present, this will be a Municipal Utility Commission meeting.

**Southern Tier Network/Fiber Project/Pole Attachment Agreement:**

The MUC discussed the Southern Tier Network fiber project and their request to connect to BEGWS poles. A Pole Attachment Agreement between Southern Tier Network and BEGWS will be prepared by Commissioner Rodbourn. Upon completion of the document, which will include permit pages to document actual BEGWS pole numbers and total count of attachments, the MUC will review and authorize the signing of the agreement.

**NYSEG/BEGWS Tap Agreement – PSC Acceptance Request 12/20/11:**

Motion made by Commissioner Bonicave, seconded by Commissioner Heigel authorizing Commissioner Rodbourn to sign the Tap Facilities Agreement between BEGWS and NYSEG with an effective date of December 20, 2011. All present were in favor and the motion was carried.

**MEUA – Lineworker Safety Training 2012 Registration Approval:**

Motion made by Commissioner Bonicave, seconded by Commissioner Austin approving the registration of Mark Hawk, Todd Venema, Jeffrey Smalt, Patrick Seager and Timothy Welch for the 2012 Lineworker Safety and Training Program. All present were in favor and the motion was carried.

**MEUA – 3<sup>rd</sup> and 4<sup>th</sup> Year Lineworker Apprentice Program Approval:**

Motion made by Commissioner Austin, seconded by Commissioner Bonicave approving the registration of Timothy Welch and Patrick Seager for the 3<sup>rd</sup> and 4<sup>th</sup> year Lineworker Apprentice Programs. All present were in favor and the motion was carried.

**Water Department:**

**Water Department – Improvement Projects:**

The Commissioners were provided a copy of MRB Group’s Water System Improvement Projects Update Report for December 2011.

**Inter-municipal Agreement Between Village of Bath & Town of Bath:**

The Inter-municipal Agreement between the Village of Bath and the Town of Bath for Water District #7 at Green Acres will be on the agenda for the Village of Bath at their January 17, 2012 meeting.

**Petitions and Communications:**

**Supervisors’ Reports:**

The Commissioners were provided with a copy of the Supervisors’ reports for their departments for the month of December 2011.

**NYPA Hydro Allocations – January 2012:**

The MUC received correspondence from the New York Power Authority concerning firm Hydro Power Allocations for January 2012. Current future estimates are for no shortage for February 2012 through July 2012.

**Accounting Department:**

**Approval to Bid BEGWS 2012-13 Uniforms:**

Motion made by Commissioner Austin, seconded by Commissioner Bonicave approving BEGWS to go out to bid for the 2012-13 uniforms. All present were in favor and the motion was carried.

**BPD Project Financials:**

The MUC was provided with the latest correspondence from Chuck Bastian of Bernard P. Donegan, Inc. regarding the Financial Plan timeline for the Electric Upgrade Project including target dates moving forward with the project.

**Gas Department:**

**Meter Testing Requirements:**

Motion made by Commissioner Bonicave, seconded by Commissioner Heigel authorizing BEGWS to go out to bid for gas meter replacement per the NYS Public Service Commission. All present were in favor and the motion was carried.

**Personnel:**

**Classification Change from Apprentice Lineworker to Lineworker:**

Motion made by Commissioner Bonicave, seconded by Commissioner Austin to change the classification from Apprentice Lineworker to Lineworker for Patrick Seager (1/11/12) and Timothy Welch (1/25/12). All present were in favor and the motion was carried.

**Longevity:**

The MUC was notified of Debra Zeltwanger's 20 year longevity and Todd Venema's 25 year longevity. Any approvals will take place once a contract is in place.

**Adjourn Regular Meeting/ Executive Session:**

Motion made by Trustee von Hagn, seconded by Trustee Bardeen to adjourn the regular meeting of the Board of Trustees of the Village of Bath for Bath Electric, Gas, and Water Systems at 7:50 p.m. to go into executive session for personnel and contract issues. The Utility Commissioners were invited to stay. All present were in favor and the motion was carried.

**Return to Regular Session:**

Motion made by Trustee von Hagn, seconded by Trustee Bardeen to return to regular session at 8:15 pm. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Trustee Austin, seconded by Trustee Heigel to adjourn the regular meeting of the Board of Trustees of the Village of Bath for Bath Electric, Gas, and Water Systems. This meeting was concluded at 8:15 p.m., this 3rd day of January, 2012.

Respectfully submitted by:

Winona B. Flynn  
Clerk/Treasurer